

**BUILDING PERMIT APPLICATION**

APPL DATE	F.B.C. VERSION	ACCEPTED BY	PERMIT NO.
OWNER INFORMATION		CONTRACTOR & DESIGNER INFORMATION	
Name _____ Address _____ City _____ State _____ Zip _____ Home Phone () _____ Cell Phone () _____ Fax No. () _____ Email Address _____		☐ Check if Owner/Builder (See Page 3) Contractor License No. _____ Workers' Comp No. _____ Company _____ Address _____ City _____ State _____ Zip _____ Phone _____ Fax _____ Cell _____ Email _____ Architect/Engineer's Name _____ Address _____ ***** FOR PERMIT EXPEDITERS ONLY (for permit pick-up): Contact Name _____ Phone _____ Ext. _____ Cell _____	
PROPERTY INFORMATION			
Property Control Number: _____ Address of Proposed Work _____ Legal Description _____ Ste or Apt # / Floor _____ Project Name (if applicable) _____			
ADDITIONAL INFORMATION			
Fee Simple Title Holder (if other than owner) _____ Address _____ City _____ State _____ Zip _____ Mortgage Lender _____ Bonding Company _____ Address _____ Address _____ City _____ State _____ Zip _____ City _____ State _____ Zip _____			
DESCRIPTION OF PROPOSED IMPROVEMENTS			
Description of the proposed work (New Construction, Addition, Interior/Exterior Alteration, Windows/Doors, etc.) _____ _____ _____			
Is this a City or Re-hab project? ☐ Yes ☐ No Is the building served with an automatic fire sprinkler system? ☐ Yes ☐ No Current Use or Occupancy _____ Is this a change in the Use or Occupancy? ☐ Yes ☐ No			
PERMIT VALUATION			
For Impact Fee Credit, Existing or Previous Structure Demolished? ☐ Yes ☐ No Type of Structure Demolished: ☐ SFR ☐ Commercial ☐ Commercial Accessory Building PLEASE CHOOSE ONE OF THE FOLLOWING:			
NEW CONSTRUCTION & ADDITIONS - FEE SCHEDULE I*		MISCELLANEOUS PERMITS - FEE SCHEDULE II*	
TOTAL COST OF CONSTRUCTION TO INCLUDE: STRUCTURAL, ROOFING, ELEC, MECH, PLBG \$ _____		ALTERATIONS & GENERAL CONSTRUCTION - SCHED. III* TOTAL COST OF CONSTRUCTION: \$ _____ COST OF CONSTRUCTION WITHOUT TRADES: \$ _____	
NOTE: OTHER ASSOCIATED TRADES TO BE FEE'D SEPARATELY UNDER <u>FEE SCHEDULE II OR III</u> . THESE INCLUDE: LOW VOLTAGE, HOOD/SUPPRESSION SYSTEM, FIRE SPRINKLERS, IRRIGATION, LANDSCAPING, PAVING, ETC.		NOTE: ALL SUB-TRADES TO BE FEE'D SEPARATELY. THESE INCLUDE ELEC, MECH, PLBG, ROOFING, LOW VOLTAGE, HOOD/SUPP SYSTEM, FIRE SPRINKLERS, IRRIGATION, LANDSCAPING, PAVING, ETC.	
*SEE BUILDING PERMIT FEE SCHEDULE FOR DETAILS			

APPLICATION CERTIFICATION AND ACKNOWLEDGEMENT

Application is hereby made to obtain a permit to do the work and installation as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. **A City Building Permit does not assure compliance with Homeowners Association's rules, regulations and/or deed restrictions. Applicant is advised to obtain approval from the Homeowners Association before improving any property.** Applicant further acknowledges the following:

- Separate permits must be secured for ELECTRICAL, PLUMBING, MECHANICAL, WELLS, POOLS, FIRE SPRINKLER, SIGNS, LANDSCAPE, IRRIGATION, ROOFING, SHUTTERS, ETC.
- This permit becomes null and void if work or construction authorized is not commenced within six (6) months or if construction or work is suspended or abandoned for a period of six (6) months at any time after work is commenced. Permit will be considered suspended or abandoned if it does not pass an inspection within 180 days and will be subject to a reactivation fee in the amount in force at the time of reactivation.
- Failure to comply with all applicable construction regulations may result in the withholding of future permits.
- Submission of any false information or misrepresentation is a violation of law and shall result in revocation of your permit.
- NOTICE: In addition to the requirements of this permit, there may be additional restrictions applicable to this property that may be found in the public records of this county, and there may be additional permits required from other governmental entities such as water management districts, state agencies, or federal agencies.

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

OWNER'S AFFIDAVIT: I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

PROPERTY OWNER STATE OF FLORIDA, COUNTY OF PALM BEACH _____ Signature of Owner _____ Printed Name of Owner STATE OF FLORIDA, COUNTY OF PALM BEACH The foregoing instrument was acknowledged before me This _____ day _____, 20 _____, By _____. _____ Personally Known OR _____ Produced Identification Type of Identification: _____ _____ Signature of Notary (SEAL)	GENERAL CONTRACTOR STATE OF FLORIDA, COUNTY OF PALM BEACH _____ Signature of Qualifier _____ Printed Name of Qualifier STATE OF FLORIDA, COUNTY OF PALM BEACH The foregoing instrument was acknowledged before me This _____ day _____, 20 _____, By _____. _____ Personally Known OR _____ Produced Identification Type of Identification: _____ _____ Signature of Notary (SEAL)
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OWNER – BUILDER AFFIDAVIT

Owner: _____ Permit #: _____

(Please Print)

I hereby apply for a Building Permit in the City of Delray Beach Florida and will personally supervise and control the permitted construction and will observe all of the requirements of the Building, Electrical, Plumbing, Mechanical, Zoning and other technical codes as adopted and enforced by the City of Delray Beach, Florida.

WHEN ISSUED, I UNDERSTAND THAT THIS PERMIT IS FOR CONSTRUCTION OF IMPROVEMENTS EXEMPT UNDER 489.103(7) OF THE FLORIDA STATUTES, AND CERTIFY THAT I AM THE BONA FIDE OWNER OF SAID PROPERTY. I ALSO UNDERSTAND THAT:

State law requires construction to be done by licensed contractors. I have applied for a permit under an exemption to that law. The exemption allows me, as the owner of the property, to act as my own contractor even though I do not have a license. I must supervise the construction myself. I may build or improve a one-family or two family residence or a farm outbuilding. The building must be for my own use and occupancy. It may not be built for sale or lease. If I sell or lease more than one building I have built myself within one (1) year after the construction is complete, the law will presume that I built it for sale or lease, which is a violation of this exemption. I may not hire an unlicensed person as my contractor. My construction must be done according to building codes and zoning regulations. It is my responsibility to make sure that people employed by me have licenses as required by state law and by county or municipal licensing ordinances. I certify that I have not completed a residence or duplex under an owner – builder permit within the past twelve (12) months. I am responsible for all work done by my employees and that proper provision has been made to carry the necessary workers compensation, public liability and property damage insurance, withholding of social security, federal income taxes and payments of federal and state unemployment compensation taxes, as required by law.

I, THE OWNER OF THE PROPERTY DESCRIBED AS (address) _____

Do hereby certify that I have read the foregoing, and am aware of my responsibilities, and liabilities for construction work on the above described property and do hereby covenant and agree to abide by all of the aforesaid stipulations. I further understand that any falsification of the above statements constitutes fraud and may result in cancellation of this permit and the imposition of other penalties as prescribed by law.

Owner: _____

(Please Sign)

Date: _____

STATE OF FLORIDA
COUNTY OF PALM BEACH

The foregoing instrument was acknowledged before me this ____ day of _____, _____

By _____ who is personally known to me or who has produced _____

(type of ID)

(seal)

(Signature of Notary)



• THIS PAGE FOR BUILDING DEPARTMENT USE ONLY •

PERMIT NO: _____

APPLICATION DATE: _____

PCN: _____ - _____ - _____ - _____ - _____ - _____

Zoning District _____ Historic: ☐ Yes ☐ No
Development/Condominium/Apartment Name _____
Set Backs: Front _____ Side Street _____ Side Interior _____ Rear _____
Type of Foundation: Monolithic _____ Stem Wall _____ Pile _____
Square Footage of Commercial Demolition: _____
Type/Size of Accessory Building: _____
Type of Structure Demolished: ☐ SFR ☐ Commercial ☐ Commercial Accessory Building

STRUCTURE SET UP

Occupancy _____
Const. Type _____
Roof Type _____
Flood Zone _____
Plan Sq. Ft. (A/C) _____
Plan Sq. Ft. (Under Roof) _____
Finish Floor Elev. _____

DEPARTMENT APPROVALS

_____	_____
Env. Services	Engineering
_____	_____
Planning & Zoning	SPRAB / COA
_____	_____
Landscaping / Irrigation	Public Utilities
_____	_____
Fire Department	Plan Review
Occ. Load _____	

COUNTY IMPACT FEES

Source: _____			
	(Credit)	Impact Fee	Amount Due
Parks	\$ _____	\$ _____	\$ _____
Public Bldgs.	\$ _____	\$ _____	\$ _____
Schools	\$ _____	\$ _____	\$ _____
Road	\$ _____	\$ _____	\$ _____

PERMIT CALCULATION

Adjusted Value	\$ _____
Permit Fee	\$ _____
Electrical	\$ _____
Plumbing	\$ _____
Mechanical	\$ _____
Roofing	\$ _____
Paving	\$ _____
Irrigation	\$ _____
Landscaping	\$ _____
Shutter	\$ _____
Misc Permit	\$ _____
Other	\$ _____
Plan Check Fee	\$ _____
MCR # _____	
Total Permit Fee	\$ _____

ADDITIONAL FEES

Fire	\$ _____
Radon	\$ _____
DPR	\$ _____
Water / Sewer	\$ _____
Parks / Rec	\$ _____
Master Plan	\$ _____
Total Additional Fees	\$ _____
TOTAL FEES DUE	\$ _____