



260 Orange Tree Drive, Atlantis, Florida 33462
Phone (561) 965-1744 ext. 112 • Fax (561) 642-1806
BUILDING DEPARTMENT • PERMIT APPLICATION

Date:

Permit No:	Owner's Name:
Permit Type:	Phone No:
Cost of Job:	Cell No:
Permit Fee:	Address (location of jobsite):
Cash/Check No:	
Received By:	
Final Inspection/Date Approved	Tenant Name:

Property Control Number (17 digits required by County)

Permit Type (Check all that apply.)

☐ **RESIDENTIAL**

(Two (2) Sets of Plans required for review)

☐ **COMMERCIAL**

(Three (3) sets of plans required to be approved by
Greenacres Fire Department prior to review by Atlantis)

☐ **SINGLE FAMILY**

(Association approval must be submitted when applicable.)

☐ **CONDO/VILLA GROUP**

(Association approval must be submitted when applicable.)

☐ **NEW STRUCTURE**

☐ **ADDITION**

☐ **ALTERATION**

☐ **REPAIR**

☐ **OTHER**

Square Footage required for new structures, additions, and alterations: _____ Sq.ft.

Complete description of work to be done including colors, sizes, materials needed to complete the work:

Building Official's Approval

Signature

Date

Contractor's name, address and phone no:

(All contractors and subcontractors must be registered)

- | | |
|---|--------------------------|
| Two (2) sets and NOA's of plans with survey required showing setback requirements being met | ☐ |
| Copy of Contract | ☐ |
| Notice of Commencement | ☐ |
| Owner/Builder affidavit must be attached if applying as such | ☐ |
| Payment due at time of permit submission | ☐ |
| Include pictures of house for exterior work | ☐ |

Permit #: _____

Date: _____

I further acknowledge the following for the address:

- ▶ Issuance of a permit may be subject to conditions and is subject to time limitations.
- ▶ Issuance of a permit is not authorization to violate public or private restrictions.
- ▶ Failure to comply with applicable construction regulations may result in the withholding of future permits.
- ▶ Notice of Commencement required with permit application for jobs over \$2,500 (\$7,500 for mechanical)

OWNER'S AFFIDAVIT

I CERTIFY THAT ALL THE FOREGOING INFORMATION IS ACCURATE AND THAT ALL WORK WILL BE DONE IN COMPLIANCE WITH ALL APPLICABLE LAWS REGULATING CONSTRUCTION AND ZONING.

WARNING TO OWNER

YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT.

▶ **SIGNATURE:** _____

Owner or Agent (If agent is signing, then original, notarized agency letter signed by owner must be attached)

State of Florida

County of Palm Beach

The foregoing instrument was sworn (or affirmed) before me by means of ___ physical presence or ___ online notarization this _____ day of _____, 20____, by _____ who is personally known to me or who has produced a Florida driver's license as identification.

(Seal)

Notary Public, State of Florida

I hereby certify that I have the authority to make the foregoing application, that the application is correct, and that the construction will conform to regulations in the Building Code, the Zoning Ordinance and other provisions of the State Building Code. I understand that the above permit fee is based on the value of the job as described herein. Additional fees including but not limited to Plan Review, Engineering and Re-inspection fees may apply.

▶ **SIGNATURE:** _____

Contractor

State of Florida

County of Palm Beach

The foregoing instrument was sworn (or affirmed) before me by means of ___ physical presence or ___ online notarization this _____ day of _____, 20____, by _____ who is personally known to me or who has produced a Florida driver's license as identification.

(Seal)

Notary Public, State of Florida