

**ARCHITECTURAL REQUEST FOR CHANGE, ALTERATION OR IMPROVEMENT from
(Assoc. name) _____ AT HUNTERS RUN CONDOMINIUM ASSOCIATION, INC.**

I, _____ (unit owner), hereby request approval by the Board of Directors for
the modification shown below to Unit# _____ Located at: _____ DATE: _____

E-MAIL ADDRESS: _____ PHONE #: _____

TYPE OF ALTERATION _____
NAME OF
CONTRACTOR _____

Upon approval of my request for this modification, I/We will assume all liability for any damage incurred as a result of this modification (i.e., landscape/irrigation, etc.), as well as any additional costs that may be incurred. We are aware that we are responsible for the insurance, maintenance, repair, and replacement, including casualty repair and reconstruction, of all exterior areas added after the original construction of the building or added by the developer as an upgrade, which is not reflected in the survey documents attached to the condominium documents; this responsibility also applies to the modification subject to this application. Upon our request, the Association will inform us as to which such exterior areas fall within our responsibility.

Homeowner - Please Initial

- _____ 1) **Work must be completed within one (1) year of the date of Board approval.**
_____ 2) **I ensure that construction and landscape debris, if applicable, is taken away. Absolutely no construction or landscape debris is allowed in any association dumpster.**
_____ 3) **I agree to obtain any permits that may be required by any and all governmental agencies for this modification.**

Attached please find the following additional information:

- A **sketch, including the dimensions** of the proposed modification. (Use additional sheets if necessary).
- Contractor's **scope of work**.
- The **location** of the modification of my property.
- Copy of the **survey** of my property.
- **Color samples**, if applicable.
- Copy of **contractor's license**
- **Insurance Certificate naming POD Management, Inc., d/b/a CMO of Hunters Run, and any and all Associations and Owners in Hunters Run as Certificate Holder and Additional Insured, at 3700 Clubhouse Lane, Boynton Beach, FL 33436.**
- Minimum Limits for General Liability: \$1 million each occurrence; General Aggregate of \$2 million; Limits for auto liability should be 1 million; Limits for medical payments should be \$5000.
- Workers Compensation limits should be \$500,000.
- 30-day notice of cancellation must be provided to the Association for Ins. cancellation or non-renewal.
- **There is a \$100.00 non-refundable processing fee, due when application is submitted. Please make check payable to C.M.O.**
- **Do you want approval E-mailed? _____ Hard Copy? _____ or Both? _____**

Owner(s) Signature(s) _____

The above request for modification to Unit# _____ has been: () **APPROVED**
() **APPROVED WITH THE FOLLOWING CHANGES:** () **DISAPPROVED**

DATE: _____ BOARD OF DIRECTORS: _____